

## **Borough of Somerset Municipal Authority Meeting**

### **July 28<sup>th</sup>, 2025 – 5:00 p.m. (In-Person) Borough Council Room**

1. **Meeting Called to Order** – Ben Flower at 5:03 p.m.

#### **2. Roll Call**

a. Authority Board Members present: Ben Flower, Lee Hoffman and Jeff Shaffer.

b. Authority Board Member absent: Ruby Miller.

c. Also present: Municipal Authority Manager, Jessica Sizemore; Borough Manager, Michele Enos; Director of Finance, Brett Peters; Solicitor, William Barbin, and Consulting Engineers, Tom Reilly and Jake Bolby.

d. Public Attendance:  
Brandon Duriez, Bill Kukurin and Alec Bittner.

#### **3. Approval of Agenda**

A. Approval of Agenda – Review and approval of the Agenda for July 28<sup>th</sup>, 2025 Meeting.

a. **Motion to approve agenda as presented.**

Mr. Hoffman moved, Mr. Shaffer seconded.

Motion Unanimously Carried

B. Executive Session: Contract Negotiations.

a. **Motion to go into Executive Session.**

Mr. Flower moved, Mr. Shaffer seconded at 5:03 p.m.

Motion Unanimously Carried

#### **Back in Session:**

Mr. Shaffer moved, Mr. Hoffman seconded at 5:11 p.m.

#### **4. Approval of Minutes of Previous Meeting(s)**

A. Approval of Meeting Minutes – Meeting Minutes from the July 7<sup>th</sup>, 2025 Joint Meeting Minutes will be on the agenda at the August 25<sup>th</sup> Meeting.

## **5. Opening of Bids**

### **A. Contract No. 2025-W-02 North Pleasant Ave. Water Line Repair**

#### **a. Opening of Bids on 7/24/25 @ 1:00 PM – Discussion of unofficial results.**

*Mr. Bolby reviewed the bid opening results.*

## **6. General Public Comments**

### **A. Brandon Duriez, Snyder Environmental Representative spoke in behalf of his company.**

## **7. Payment of Bills/Requisitions**

### **A. None**

## **8. Policy Agenda**

### **A. Old Business**

#### **a. None**

### **B. New Business**

#### **a. Resolution 2025-12 to Apply to PENNVEST for Phase 1B Central Business District Sewer Improvements Project.**

##### **i. Motion to approve MABS Resolution 2025-12 to submit a Financial Assistance Application to PENNVEST for Phase 1B Central Business District Sewer Improvement Project.**

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

#### **b. Phase 1B Central Business District Letter of Responsibility for Application to PENNVEST for Financial Assistance.**

##### **i. Motion to approve and submit the Letter of Responsibility to PENNVEST for Financial Assistance of the Phase 1B Central Business District Sewer Improvement Project.**

Mr. Shaffer moved, Mr. Hoffman seconded.

Motion Unanimously Carried

#### **c. Contract 2025-W-02 North Pleasant Ave. Water Line Repair**

##### **i. Conditional approval to proceed with Contract 2025-W-02 and award to the lowest bidder contingent upon review by attorney and engineer.**

Mr. Flower motioned, Mr. Shaffer seconded to accept the base bid of Ligonier Construction Co., Inc., the lowest responsive bidder, in the amount of \$164,951.00.

Motion Unanimously Carried

d. Contract 2024-S-01 Phase 1A Brierwood and West Sewer Improvements

i. **Conditional approval to proceed with Contract 2025-S-01 and award to the lowest bidder contingent upon review by attorney and engineer.**

Ms. Sizemore provided a recommendation to the board after further review with Management and the Engineering team. The recommendation is to award Additive Alternates 1, 2, and 3 and Material Alternates 3 and 5. Therefore it is recommended to award the contract to Snyder Environmental Services, Inc. in the amount of \$14,294,226.00. The construction budget for this contract is \$15,500,000.00, so this award is within the budget limits.

The basis of this recommendation is to utilize available project funding, reduce paved roadway and customer yard disturbance, reduce project ineligible estimated roadway mill and overlay costs, and provide for a positive customer connection at the constructed viewpoint.

Mr. Flower moved, Mr. Shaffer seconded to accept the recommendations of Management to accept the bid of Snyder Environmental Service, Inc, in the amount of \$14,294,226.00 for this project using Additive Alternates 1, 2 and 3 and Material Alternates 3 and 5.

Motion Unanimously Carried

e. Consideration of approval of the Amendment to the Engineering Services Agreement related to the Water System Improvements Project.

i. **Motion to approve the amendment to the engineering service agreement related to the Water System Improvements Project due to extended construction durations.**

Mr. Flower moved, Mr. Hoffman seconded.

Motion Unanimously Carried

## 9. Reports

a. Manager's Report – Update on Operations.

*Mrs. Sizemore had nothing further to report.*

b. Engineer's Report – Update on the Status of Projects for Water, Sewer and Stormwater.

*Mr. Bolby had nothing further to report.*

c. Facility Reports for June 2025 – *Provided on the portal for informational purposes.*

- d. June 2025 Financial Report & Monthly Transactions – *Provided on the portal for informational purposes.*

## **10. Adjournment**

### **A. Adjournment**

#### **a. Motion to adjourn.**

Mr. Shaffer moved to adjourn, seconded by Mr. Hoffman.

Motion Unanimously Carried  
5:25 p.m.

### **B. Next Meeting:**

- a. August 25<sup>th</sup>, 2025, at 6:30 p.m.

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Jessica Sizemore, Municipal Authority Manager